

# VENUE HIRE MOMU RATE SHEET 2024

## 1. CAPACITY

SPACE	M <sup>2</sup>	SEATED	STANDING	FREE WIFI	WHEELCHAIR-FRIENDLY
ATRIUM	178	120	250	Yes	Yes (except stairs)
AUDITORIUM	67.70	45	49	Yes	Yes
CAFÉ	170	65	100	Yes	Yes
STUDIO	67	15	15	Ja	Ja

## 2. STANDARD SET-UP

- **ATRIUM:** empty, round seating in the centre, basic audio system
- **MOMU AUDITORIUM:** set-up on request; meeting set-up with tables and chairs or theatre style; beamer/projection screen/audio installation/conference stand/flip chart/live stream facilities available
- **MOMU CAFÉ:** bar, seating and dining area

## 3. PRICES

SPACE	9.00 – 18.00 DURING HOURS	18.00 – 21.00 AFTER HOURS	18.00 – 23.00 NOCTURNE
ATRIUM	€3,500**	€1,750	€3,500
AUDITORIUM	€300*	€375	€750
CAFÉ	€1,750**	€875	€1,750
STUDIO	on request	on request	on request

\* Per half-day

\*\* Only on Mondays

### INCLUDING

- Museum entrance ticket: 2 or 3 exhibitions (excl. security guards)
- Maintenance and cleaning
- Standard set-up in selected spaces
- Use of free lockers at -1

### EXCLUDING

- Security guards on ground floor and in 1 to 3 exhibition spaces: €50/security guard/h (excl. VAT)
- Events of 200 people or more: additional security guard at the tenant's expense
- Guided tour in 1 to 3 exhibitions: €125/guide/h (excl. VAT) – optional

Prices are excl. VAT.

During the weekend, a surcharge of 20% applies on all above mentioned rates.

When renting several spaces a discount of 20% applies on all above mentioned rates. In this case, please contact [events@momu.be](mailto:events@momu.be) to request a customized quote.

For further inquiries regarding our social or partner rates, please contact [events@momu.be](mailto:events@momu.be).



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## 4. EXTRA SERVICES

### CATERING

The museum does not provide catering.

If desired, we can refer you to some of our recommended caterers. External caterers must work from the loading and unloading area (and thus bring their mobile kitchen + bar tables etc.). The rental of the Atrium will be automatically charged for this. With an external caterer, you cannot use the kitchen (equipment) and counters of the MoMu Café. External caterers are also subjected to some restrictions, such as no deep frying or on-site baking/grilling.

For meetings, coffee/tea/water can be provided on request for an additional cost of €6 per person (excl. VAT).

### SECURITY

Upon request, our exhibitions can remain open on Mondays (closing day) or after opening hours. A cost of €50/h per security guard (excl. VAT) is added per exhibition space.

- Large temporary exhibition (+1): 2 additional security guards required (€100/h excl. VAT)
- Small temporary exhibition (0): 1 additional security guard required (€50/h excl. VAT)
- Collection presentation (0): 1 additional security guard required (€50/h excl. VAT)

